



AUDIENCE EMERGING LEADERS (GS-7 TO GS-11)	TUITION \$3,500	LOCATION VIRTUAL	DURATION 5 MONTHS (10 DAYS IN SESSION)
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Preparing to Lead

APPLICATION DEADLINE: **JUNE 25, 2021**

Preparing to Lead is a professional development program for federal employees interested in pursuing leadership opportunities within their agencies. Founded in the four core tenets of the Partnership's Public Service Leadership Model, participants will develop skills and strategies around increased self-awareness, the ability to engage others, leading change and achieving results.

Our government needs innovative solutions and guidance from strong, capable leaders. Through the Preparing to Lead program, participants will develop the skills needed to meet those needs and lead their teams to effectively achieve their missions. Whether joining us from homeland security or human resources, participants end the program with a clear direction in their personal leadership journey.

SUMMER 2021 PROGRAM DATES

KICK-OFF: DEVELOPING EMOTIONAL INTELLIGENCE
July 13–15, 2021

COMMUNICATING WITH CLARITY
August 4, 2021

COLLABORATING EFFECTIVELY
August 25, 2021

BUILDING ADAPTABILITY
September 8, 2021

IMPROVING THE CUSTOMER EXPERIENCE
September 22, 2021

NAVIGATING STRUCTURES
October 13, 2021

PURSUING INNOVATIVE SOLUTIONS
November 3, 2021

SYNTHESIS AND REFLECTION
November 17, 2021



WHO SHOULD APPLY

The Preparing to Lead program is designed for emerging leaders, first-time project leads, aspiring supervisors, team or work group members and those who are developing skills outside of a technical expertise (typically GS-7 to GS-11).



HOW TO APPLY

Applications must include your personal information, professional experience and objectives, and an up-to-date resume. You do not need to complete the application in one session. You can save it and return to it later.



COST

Tuition is \$3,500 and includes:

- All program facilitation
- Course materials (e.g. articles and recordings)
- Online collaboration tools
- Access to the Partnership's resources, expertise and networks
- Invitations to ongoing activities



LOCATION

After a virtual kickoff session held from 1-5 p.m. ET for three days, the program continues online with semi-monthly two-and-a-half-hour sessions from 2-4:30 p.m. ET. All sessions of the Preparing to Lead program take place over the Zoom for Government platform. Please speak with your office IT team to ensure you will be granted access to Zoom while enrolled in the program. All sessions will be virtual.



TIME COMMITMENT

The program requires a commitment of 46 hours divided across the virtual sessions, program coursework and a small group project. All participants are expected to attend and actively participate in every virtual session. Prior to applying to the program, please review the program schedule and confirm your availability for the virtual sessions. Exceptions for attendance are made for family and work-related emergencies.

Once accepted into the program, each participant will be assigned to a cohort led by a program facilitator and program coordinator.

In addition to the ten half-day sessions, participants are invited to attend a technology orientation held the Friday before kickoff, July 9 from 1:00-3:00 p.m. ET to review information on our technical platforms.

The Partnership for Public Service is a nonprofit, nonpartisan organization that believes good government starts with good people. We help government serve the needs of all Americans by strengthening the civil service and the systems that support it. With our focus on innovation in public service, our leadership trainings and seminars are uniquely designed for federal employees.



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