

AUDIENCE

Early career professionals,
leaders of projects

TUITION

\$3,500

LOCATION

Virtual

DURATION

4 Months
(7 days in session)



Preparing to Lead

Preparing to Lead is a professional development program for government employees interested in pursuing leadership opportunities within their departments.

Structured around the four core competencies of the Public Service Leadership Model, participants in the program will develop skills and strategies for improved self-awareness and increased ability to lead change, achieve results and engage others.

Our government needs innovative solutions and guidance from strong, capable leaders. Through the Preparing to Lead program, participants will develop the skills needed to meet those needs and lead their teams to effectively achieve their missions. Whether joining us from community health, veterans services, or human resources, participants end the program with a clear direction in their personal leadership journey.

FOR MORE INFORMATION, VISIT:
ourpublicservice.org/PTL_state-local

WINTER 2026 PROGRAM DATES

VIRTUAL PROGRAM ORIENTATION

February 25, from 1:00–3:00 p.m. EST

SESSION 1: BECOMING SELF-AWARE

March 4-5, from 1:00 p.m. to 4:30 p.m. EST

SESSION 2: ENGAGING OTHERS

March 18, from 1:00 p.m. to 4:30 p.m. EDT

SESSION 3: ACHIEVING RESULTS

April 15, from 1:00 p.m. to 4:30 p.m. EDT

SESSION 4: LEADING CHANGE

May 6, from 1:00 p.m. to 4:30 p.m. EDT

SESSION 5: STEWARDSHIP OF PUBLIC TRUST/ COMMITMENT TO PUBLIC GOOD

May 27-28, from 1:00 p.m. to 4:30 p.m. EDT



WHO SHOULD APPLY

The Preparing to Lead program is designed for emerging leaders, first-time project leads, aspiring supervisors, team or work group members and those who are developing skills outside of a technical expertise.



HOW TO APPLY

Applications must include your personal information, professional experience and objectives, and a supervisor approval form. (A link to the form is in the application). You do not need to complete the application in one session. You can save it and return to it later.



COST

Tuition is \$3,500 and includes:

- All program facilitation
- Course materials (e.g. articles and recordings)
- Online collaboration tools
- Access to the Partnership's resources, expertise and networks



LOCATION

All virtual sessions of the Preparing to Lead program will take place over the Zoom for Government platform. Please speak with your office IT team to ensure you will be granted access to Zoom while enrolled in the program.



TIME COMMITMENT

Participants are expected to actively participate in our live sessions and to complete their coursework and team projects outside of our designated session hours. Prior to applying to the program, please review the program schedule and confirm your availability for all sessions. Exceptions for attendance are made for family and work-related emergencies.

Once accepted into the program, each participant will be assigned to a cohort led by a program facilitator and program coordinator.

To prepare participants for the program and review all technology requirements, the Preparing to Lead team will host a virtual orientation session on February 25, from 1:00 p.m. to 3:00 p.m. Eastern Time.

FOR MORE INFORMATION, CONTACT JENNIFER BENBOW AT JBENBOW@OURPUBLICSERVICE.ORG OR CALL (202) 495-3339

The Partnership for Public Service is a nonprofit, nonpartisan organization that believes good government starts with good people. We help government serve the needs of all Americans by strengthening the civil service and the systems that support it. With our focus on innovation in public service, our leadership trainings and seminars are uniquely designed for government employees.